

Trust Board Meeting Minutes – Part A

18:30 & 19:30 – 6th October 2016, St James Park – Courtney Room

Trustees Present:

Laurence Overend (Chair), John Kanefsky, Neil le Milliere, Pete Martin, Clive Matthews, Martin Weiler, Paul Farley, Elaine Davis,

Officers Present:

Steve Chudley, Alice Cooke (Part), Nick Hawker, Peter Holding

Guests:

Stephen Bright (Auditor), Simon ? (Trust Accountant), Bernadette Coates

A/01 Apologies

Please Note: this matter was dealt with at 18:30, prior to Part B business, in order that the Trust auditor and accountant might leave the meeting as soon as possible.

Richard Clutterbuck, Andy Beer, Paul West

A/02 Minutes of 18th August 2016

Please Note: this matter was dealt with at 18:30, prior to Part B business, in order that the Trust auditor and accountant might leave the meeting as soon as possible.

Proposed by: Martin Weiler
Seconded by: Neil Le Milliere

Carried

A/03 Matters Arising from the Last Meeting

(i) Match Day Programmes

NLM asked if revenue from the match day programmes sold at the shop was coming back to the Club. NH said that he did not believe the Club was franchised anymore and so revenue would, quite naturally, come back into the Club. LO would confirm.

(ii) Match day tickets

JK confirmed that the matter around the distribution of match day tickets was to be discussed at the next Gates Committee meeting.

NLM asked about the ticket status of people attending the Heritage Lounge – were they included in the gate figure?

(iii) Director of the Day

NLM asked if the Director of the Day now received a pre-match meal with the Trust and opposition directors. ED confirmed that they did.

(iv) Corporate Trust Membership

NLM asked about corporate membership fees. ED said that these were the normal membership fee plus a donation.

(v) Governance Agreement

LO confirmed that the Trust and Club had agreed and signed the said documented agreement.

A/04 Reports from Sub Groups & Working Groups

i. Finance & Governance

a) Approval of Trust Year End Accounts

Please Note: this matter was dealt with at 18:30, prior to Part B business, in order that the Trust auditor and accountant might leave the meeting as soon as possible.

The Trust year end accounts were presented to the Trust Board for approval prior to approval by the members at the Trust AGM.

Proposed by: Paul Farley
Seconded by: John Kanefsky

Carried

The auditor commented that the Trust appeared to be very close the VAT registration threshold. This would be monitored by the Trust accountant.

b) Purchase of OCR Property

PH referred to the document around the potential for the Trust to purchase OCR, specifically asking if the Trust endorsed this approach.

PF asked who the OCR actually were and how much were they owed?

JK noted that the Club/OCR agreement refers to purchase at PAR but with no clarity around what PAR actually meant! He also noted that any rent received by the Trust, should the purchase go ahead, would probably push it over the VAT threshold.

MW wished to be informed of the financial risk to the Trust and to the Club in going ahead with this venture.

NH reminded the meeting that this could not go ahead without the membership being consulted.

c) Trust Working Group Budgets

SC noted that the working groups had exceeded current budgeted expenditure.

ii. Trust Ownership & Membership

ED reported that the corporate membership initiative was showing signs of progress.

The new Trust badges were in circulation.

Confirmed details of the volunteers' party and added praise and thanks to Andy Bratt who had organised this single handed.

As an aside, ED noted that the chairing of groups currently sat with trustees who were already representing the trust at the Club Board. ED said that she would not sit as Chair of the group after the AGM if she was re-elected to remain on the Club Board.

iii. Community Group

PF explained that the player A-Z archive was making good progress and was live on the heritage WEB site.

Peter Robinsons exhibition was to be held on 17th November.

Exeter City AFC Supporters Society - Trust Board Meeting 6th October 2016

An ex-players day was scheduled for 22nd October.

Different events were being planned, most notably the commemoration of the Battle of Somme (v. Doncaster Rovers).

NLM noted that there had been some disquiet about shirts celebrating the 1904 centenary celebrations.

iv. PR & Communications

AC reported no significant issues commenting that the match-day programme was looking much better this year. She also expressed sincere thanks to Bernadette Coates for help over the elections.

A/05 Any Other Business

i. Hustings Update

NH updated the TB on arrangements for the hustings. CM noted that he had not received the list of questions. NH said that he would send them on.

There was a conversation around data protection and personal privacy relating to the filming of the hustings. NH commented that he had asked but had received no resistance to the event being privately filmed.

ii. AGM Update

NH updated on the AGM preparations and asked for volunteers on the morning JK, LO MW and ED all offered help from 9:30.

Bernadette Coates commented that registering the arrival of members was difficult and that lists should be provided to include:

Surname, First name, Membership Number and Post Code.

NH said that he would provide these.

Date of Next Meeting: 24th October 2016