

Trust Board Meeting Minutes – Part A

18th August 2016, St James Park – Boardroom

Trustees Present:

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Laurence Overend (Chair), John Kanefsky, Neil le Milliere, Pete Martin, Clive Matthews, Martin Weiler, Paul West

Officers Present:

Steve Chudley, Alice Cooke

A/01 Apologies

Richard Clutterbuck, Paul Farley, Elaine Davies, David Hitt, Andy Beer, Nick Hawker

A/02 Minutes of 11th July 2016:

Add John Kanefsky to the list of those present.

Otherwise these minutes were approved

Proposed by: Paul West
Seconded by: Neil le Milliere

A/03 Matters Arising from the Last Meeting

(i) Match-day Programmes

It was confirmed that these were supplied to the Club Shop for re-sale free of charge. This appeared to be an unwarranted practice as the Shop was a commercial enterprise.

It was noted that there were a number of teething issues with the new Editorship of the Programme, including numbering and proofreading, which were being addressed.

(ii) Match-day Tickets

Justin Quick was reviewing the numbers of tickets given on a non-paying basis.

It should be stressed by the Club that while Heritage Lounge members were not given a printed match-day ticket they were actually Season Ticket holders at normal Main Stand prices, the remainder of their subscription being the hospitality element. JK would raise this with the Gates Committee.

(iii) Director for the Day

NLM had discussed dining arrangements for the Director for the Day with JT. ED to take forward.

A/04 Reports from Groups

(i) Trust Finances

PH had circulated a note of from the FGG of the Trust's and Club's year end and forward financial positions. SC noted that the FGG were to meet on 24th August to discuss *inter alia* the Trust budget for 2015/16. Budgets for each group would be increased to £2K and an allowance for the Secretary included.

SC said the 2016/17 Accounts should be completed by end of August or very early September and audited by mid-September, in good time for the AGM. They showed a surplus of around £10K but this included repayment of a loan of £5k by the Club.

Current balance was £19K but the monthly donation to the Club had not yet left the account. Commitments included £3.5K for the Heritage Lounge memberships and £3K for the crockery. In reply

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to PM he confirmed that these items could appropriately regarded as donations and therefore VAT exempt. The saving could be applied to guest hospitality in the HL; other individuals including visiting Directors were however responsible for their own drinks bill.

PW confirmed that the invoice for the C&F showers had been paid.

(ii) **OWG**

PM tabled a draft flyer for Corporate Membership; minor amendments were agreed. NLM and JK stressed that under the Rules, Corporate members were entitled to the same benefits as other members (e.g. the draw for Director for the Day, one Bronze priority) but could not have privileges others did not get. The flyer should explain that the fee comprised normal Trust membership plus a donation. NLM was asked to run this past Supporters Direct in case they saw any issues.

A meeting was to be held on Community Shares with James Mathie shortly, this would be reported to the TB.

(iii) **Community**

MW said Anwar Uddin of FSF was to attend the meeting on Monday 21st August, and be the Trust's guest at the Hull match.

The games on 26th November (Dementia Action) and 18th February (Homophobia) were the designated OGOC matches

He had meet ### to discuss the Club's role as a Museum.

Aidan Hamilton was to give a talk on Saturday 27th August before the Portsmouth game on the early history of SJP; he had found much interesting material. PM added that MW and he had met Tim Adkin, who had donated an original 1937/28 team photo to the Club.

(iv) **Communications**

AC said the new Communications Manager (Simon Larkin) was working well with the Trust and programme material was being progressed; the Trust could have two full pages whenever there was sufficient material. LO said he had three items for the Portsmouth issue; AC asked for these to be supplied urgently.

A/06 **AOB**

(i) **Trust Secretary**

AC said the call for a new Trust Secretary would be in the Portsmouth programme; LO said the FGG would discuss the specification for this. NLM was aware of a possible candidate for the role but this person was not available until later than was needed; short-term cover might be appropriate. A potential Minutes Secretary had also expressed an interest.

SC confirmed that the Club were using Campaign Monitor and he would recharge this.

(ii) **Governance**

LO said the Trust/Club agreement was to be discussed at the CB Away Day; it was agreed that he could agree minor drafting changes but should refer any major issues back.

It was agreed that e-votes by the TB should be open, as if they had been done in a meeting in front of colleagues, but that the individual votes need not be minuted separately.

(iii) **Support for other Trusts**

NLM proposed that the TB should agree a formal policy of public support for Trusts at other Clubs in their campaigning. This was accepted in principle, though MW noted that ECFCST were unusual if not unique in being the Owners of the Club so care was needed in expressing this.

NLM referred to the proposal that a TB member (presumably the Chair) should attend the EFL AGM; JQ had suggested this person should also attend routine EFL meetings to be aware of the current issues.

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(iv) Other items

SC said a mailing campaign should be mounted to retain those Members who had joined for the Liverpool game. This was agreed.

NLM reported that FECRACE had ordered re-useable beer glasses, for which a deposit would be required. The new Club bar manager was in post but his reporting lines were as yet unclear.

Next Meeting

6th October 2016.